



Mark **BOOTHMAN** MP

Member for **Theodore**

REQUEST FOR A CONGRATULATORY LETTER

If you or someone you know is celebrating a special birthday, anniversary or other special event, you can request a letter from the Premier of Queensland to mark the occasion. Please note that the Albert office is only able to arrange congratulatory messages for residents of the electorate of Albert.

What are anniversary messages?

Australian citizens celebrating a special birthday or wedding anniversary can receive personal congratulations from the Premier, The Governor of Queensland, The Prime Minister, Governor-General or The Queen.

Am I eligible?

Birthday

90

100, 105, 110

Who sends message

Prime Minister of Australia

Premier of Queensland

Her Majesty the Queen

Governor-General of Australia

Prime Minister of Australia

Governor of Queensland

Premier of Queensland

Anniversary

50 (Golden)

60, 95, 70 (Diamond)

Who sends message

Prime Minister of Australia

Governor of Queensland

Premier of Queensland

Her Majesty the Queen

Governor-General of Australia

Prime Minister of Australia

Governor of Queensland

Premier of Queensland

How do I arrange the message?

You can arrange a congratulatory message through my office by completing the attached form. If you are applying for a message on behalf of a relative or friend who lives in another electorate, their local member will be notified so they can send a message too.

What will I need to provide?

You will need to provide supporting documentation such as copies of birth certificates or marriage certificates. If these are not available you can provide a [statutory declaration](#), which will need to be witnessed by a [Justice of the Peace](#) before submitting.

Supporting documentation such as statutory declarations can be posted or hand delivered to the [electorate office](#). Supporting documentation in original form such as birth certificates or marriage certificates must be hand delivered. Where appropriate, your request to the Prime Minister will be passed on to the Governor-General and The Queen so you only have to make one application.

When should I arrange the message?

You can lodge a request for congratulatory messages up to **two months** prior to the celebration. You can also request a belated message up to **one month** after the birthday or wedding anniversary has passed.

Where will the message be delivered?

Congratulatory messages can be posted directly to the recipient's home address or alternatively to care-of address (such as a friend or relative) for surprises.